



Government of Jammu and Kashmir
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER
POSHAN PROJECT DH PORA



ADVERTISEMENT NOTICE No:01-CDPO (DHP) of 2025

Dated:07.04.2025

Subject: Advertisement for Recruitment of Sahayikas (Anganwadi Helpers) for De-Frozen Anganwadi Centers of POSHAN Project DH Pora.

**Reference: 1. Government Order No 222-JK (SWD) of 2022 Dated: 30.11.2022.
2. Government Order No.103-JK (SWD) of 2023 dated: 28.04.2023.
3. Approval Letter No.MD/POSHAN/Estt/331-33 dated:07-01-2025.
4. No. DPO/POSHAN/KGM/2024/717-19 dated:17-01-2025.
5. No. DPO/POSHAN/KUL/Estt-2024-25/713-16 dated:17-01-2025.**

Applications in offline mode are invited in the Prescribed Proforma in Annexure "B" from the eligible candidates of the concerned panchayat halqas/panch wards for engagement as Anganwadi Helpers on Honorarium basis for different **Anganwadi Centers** of POSHAN Project DH Pora as per the details given below.

Sr. No.	Name of Project	Name of Post	No. of Post
1.	Poshan Project DH Pora	Anganwadi Helpers (Sahayikas)	17
Total			17

- A per the norms of HR Policy for Anganwadi workers and Anganwadi helpers in vogue, the unit of selection for **Sahayikas** (Anganwadi helpers) shall be the Electoral Ward of the concerned Panchayat halqa. Candidates should carefully read the instructions regarding eligibility criteria available with this advertisement notice before applying for the said posts.

The important dates/details with regard to the post of Sahayikas (Anganwadi helpers) are as under:

- Date of commencement for submission of applications **08.04.2025**.
- Last date for submission of applications is **22.04.2025**.
- Annexure A- Name of the Post, Location/Ward, Document required, Qualification and Criteria for Selection
- Application form Annexure-B
- Annexure C- Affidavit.

ANNEXURE 'A'**Detail of Vacant Post along with name and location of Anganwadi Centers.**

S.No.	Name Of Halqa Panchayat	NAME OF ANGANWADI CENTRE	Panch Ward No.	Name Of Post	No. Of Posts
1	Chimmer-A	Kawpora Chimmer-A	04	Anganwadi Helper	01
2	Chimmer-B	Naik Pora Chimmer-B	05	Anganwadi Helper	01
3	Bangiward	Bangiward (GB)	05	Anganwadi Helper	01
4	Manzgam-B	Chopan Mohalla Manzgam	07	Anganwadi Helper	01
5	Gandwani /Bathipora	Ganie/Mir Mohalla Gandwani	01	Anganwadi Helper	01
6	Nandimarg-A	Longkhull Kachi Dedwath	08	Anganwadi Helper	01
7	Nandimarg-B	Dar Pora/ Sheikhpora Nandimarg	04	Anganwadi Helper	01
8	Khull-B	Masjid Mohalla Wani Mohalla Khull-B	05	Anganwadi Helper	01
9	D.K.Marg -B	Kharpora Jafferpora DK Marg-B	07	Anganwadi Helper	01
10	Watoo-B	Magray / Khan Mohalla Watoo-B	04	Anganwadi Helper	01
11	Chimmer-A	Chimmer Nai Basti /Islampora Chimmer-A	07	Anganwadi Helper	01
12	Badijahalan	Badijahalan Nai Basti	04	Anganwadi Helper	01
13	Yaroo	Watigam Asthan Mohalla /Bhat Mohalla/Bonpora	05	Anganwadi Helper	01
14	Gandwani/Bathipora	Bathipora Bonpora	06	Anganwadi Helper	01
15	Chogalpora	Parray Mohalla Chogalpora	03	Anganwadi Helper	01
16	Gandhwani	Wani Mohalla Sheikh Mohalla Jaibal	04	Anganwadi Helper	01
17	Ringth	Ringth Teeli Mohalla	04	Anganwadi Helper	01

Criteria for Selection of Anganwadi helpers (Sahayikas)

A. Anganwadi Helpers

1. The selection of Helper shall be restricted to the electoral ward where Anganwadi Centre is located.
2. Women candidates in the age group of 18-37 years shall be eligible.
3. The candidate must be domicile of the UT of J&K.
4. Minimum qualification for **Anganwadi Helper** shall be matriculation (10th).
5. In case no matriculate candidate available in the ward, candidates with qualification not less than 8th standard shall be considered.
6. The committee shall select the most destitute/needy married woman of the ward as helper from amongst those who fulfil the qualification criteria. In case no married candidate is available in the ward, unmarried candidate may be considered.
7. In case eligible candidate is available within the family of retiring AWW/AWH, the said candidate shall qualify for additional two percent points.

Document Required:

1. Academic Qualification Certificates with Marks Sheet (Matriculate).
2. Date of Birth Certificate.
3. Panch Ward Certificate under the letter head of Block Development Officer concerned block along with the Electoral Panchayat Ward Roll duly C/S by BDO concerned.
4. Unmarried Certificate (In case of unmarried).
5. Affidavit in prescribed format as per Annexure-C.
6. Aadhar Card/Voter Id/02 photograph passport size.
7. Un-Employment Certificate.
8. Domicile Certificate.

Format of Application

1. Name of POSHAN Project:- **POSHAN PROJECT DH PORA**
2. Name of Anganwadi Centre_____
3. Post applied for_____
4. Name of the Candidate_____
5. Father's Name _____
6. Husband's Name_____
7. Residence_____
8. Panch Ward No._____ Name of Panchayat Halqa_____
9. Address for correspondence_____
10. Contact No._____
11. Date of Birth_____
12. Age as on 01.01.2024_____
13. Academic Qualification:

**Photograph of the
applicant duly
attested by
Gazetted Officer**

Sr. No.	Examination Passed	Board/University	Year of Passing	Marks Obtained	Total Marks	Percentage
1.						
2.						
3.						

14. Do the candidate belong to Retiring AWW/AWH **(YES/NO)**

15. Document Attached:

Signature of Candidate

UNDERTAKING

I.....D/o,W/o.....R/o.....do hereby certify that the contents of the application given above are correct and true to the best of my knowledge. In case any of the above contents is found incorrect/tempered, the selection committee shall have the right to reject my application and similarly revoke my engagement order.

Signature of Candidate

Document Verification

- 1) The candidate who is short listed for Document verification will be required to appear for Document Verification along-with the original documents as well as self-attested photostat copy of each document as per the Advertisement Notification. The candidate must be in possession of the prescribed academic qualification and other document like Domicile Certificate, on or before the last date of submission of application form.
 - a) Marks sheet(s)/Diploma/Degree of the qualification prescribed for the post as per Advertisement Notification.
 - b) Date of Birth/Matriculate Certificate.
 - c) Domicile Certificate.
 - d) Unmarried Certificate (where required)
 - e) Un-Employment Certificate.
- 2) Candidates have to bring two passport size recent colour photographs and one original Photo ID proof. Photo ID Proof can be:
 - i) Aadhaar Card.
 - ii) Voter ID card.
- 3) The candidate, who is supposed to furnish various certificates issued by or before the prescribed cut-off date, shall be required to produce them at the time of Document Verification or as may be sought by the Committee; in case of failure, the committee shall take necessary decision which shall be final.

Sd/=

**Child Development Project Officer,
Poshan Project DH Pora**

ANNEXURE C

All applicants to submit affidavit stating following facts:

1. All Documents submitted are correct, without any mismatch, scanning, duplicate or fallacious in nature. If found incorrect or in any of the above stated situation the candidature of deponent may be canceled and liable to action under law.
2. Maximum qualification is Graduation for vacancy of Anganwadi worker and Class 10th for Anganwadi Helper and this is as per facts and onus of proving it to be true lies with the deponent.
3. The deponent has read the HR policy No. 222-JK(SWD) of 2022 dated: 30.11.2022 and is well versed with all salient features of the policy and shall be applicable to the deponent in case of selection as Anganwadi worker/Anganwadi Helper.

No:-CDPO/Poshan/DHP/Recruitment/2025-26/01-16

Date: 07/04/2025.

Sd/=

**Child Development Project Officer
Poshan Project DH Pora**

Copy to the:-

1. Commissioner Secretary to Government Social Welfare Department Civil Secretariat J&K for kind information.
2. District Development Commissioner, Kulgam for kind information.
3. Mission Director, Mission Poshan, J&K for kind information.
4. Additional District Development Commissioner Kulgam for kind information.
5. District Programme Officer, Poshan Kulgam for kind information.
6. Joint Director Information Srinagar for information with the request to publish this advertisement notice in locally available leading daily newspapers of UT for wide publicity.
7. Block Development Officer of concerned blocks (Member BLSC for Sahayikas) for information.
8. Zonal Education Officer of concerned blocks/zones (Member BLSC Sahayikas) for information.
9. I/C Establishment section with the directions to display the Advt. notice on notice board for wide publicity.
10. Sarpanch of concerned Panchayat halqa for favour of information with the request to circulate this advertisement notice in the concerned panch ward/Panchayat halqa for wide publicity.
11. Supervisor Concerned Zones/Panchayats with the directions to display advertisement notice in panchayat Ghars, AWC's and other public places where vacancy accrued and also handover one copy to concerned Sarpanchs/Lumberdars for wide publicity in the locality against proper receipt.
12. Office Record file.

