



**GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER POSHAN
PROJECT KHAG**

Advertisement Notice: No. 03 of 2025

Dated: 30-12-2025

Subject: Advertisement for Recruitment of Sanginis (Anganwadi Workers) and Sahayikas (Anganwadi Helpers) in Anganwadi Centres of Poshan Project Khag.

Reference:

- 1-Government order No: 222-JK (SWD) of 2022 dated: 30-11-2022.
- 2-Government order No: 103-JK (SWD) of 2023 Dated: 28-04-2023.
- 3- Joint Director Poshan Letter No: MD/POSHAN/47135-46 Dated:- 24-12-2025.
- 4-District Programme Officer Poshan Budgam Vide No: PO-ICDS / Advt / AWW-H / 01 Dated: 29-12-2025.

Approval has been accorded, vide letter No: 103-JK (SWD) of 2023 Dated: 28.04.2023 for filling up of various vacancies of Sanginis (Anganwadi Workers) and Sahayikas (Anganwadi Helpers) in Anganwadi Centers of POSHAN Project Khag, as per the details given below:

Sr. No.	Name of Project	Name of Post	No. of Post
01	Poshan Project Khag	Sanginis (Anganwadi Workers)	04(Four)
02		Sahayikas (Anganwadi Helpers)	06(SIX)
Total			10 (Ten)

Applications are invited in the Prescribed Performa in Annexure "A" from the eligible candidates for engagement as Anganwadi Worker and Anganwadi Helper on Honorarium basis for aforementioned posts of Anganwadi Centers. The important dates/details with regard to the posts are as under:

- a) Date of commencement for submission of application **30-12-2025**
- b) Last date for submission of applications is **18-01-2025**

- c) Annexure B- Name of the Post, Location/Ward , Qualification and Criteria for selection
- d) Annexure C- Affidavit

ANNEXURE 'A'S.No.....

Format of Application

1. Name of POSHAN Project **KHAG**
2. Name of Anganwadi Centre _____
3. Post applied for _____
4. Name of the Candidate _____
5. Father's Name _____
6. Husband's Name _____
7. Residence _____

**Photograph of the
applicant duly
attested by
Gazetted Officer**

Ward .No. _____

8. Address for correspondence _____
9. Contact No. _____
10. Date of Birth _____
11. Age as on 01.01.2025 _____

12. Academic Qualification:

Sr. No.	Examination passed	Board/University	Year of Passing	Marks Obtained	Total Marks	Percentage

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13. Do the candidate belong to Retiring AWW/AWH (YES/NO)
 14. Document Attached:

Signature of the Candidate _____

Date: _____

ANNEXURE 'B'

Detail of Vacant Posts (AWW)/(AWH) along with name and location of AWC.

Sr. No.	NAME OF ANGANWADI CENTRE	NAME OF PANCHAYAT/ MUCIPALITY WARD	NAME OF POST	NO. OF POSTS
1	Badran B Pendaboni	Ward No.11 Badran	Anganwadi Worker	1
2	Kokerbagh F Khatana Mohalla	Ward No. 01 Kokerbagh	Anganwadi Worker	1
3	Habbar Lassipora A	Ward No.01 Habbar Lassipora	Anganwadi Worker	1
4	Trapay A	Ward No. 09 Nagabal	Anganwadi Worker	1
5	Khanpora B	Ward No 04 Khanpora	Anganwadi Helper	1
6	Shugan H Dar Mohalla	Ward No. 01 Sugan B D	Anganwadi Helper	1
7	Khag B Apari Bagh	Ward No. 1 Khag A	Anganwadi Helper	1
8	Sitharan G Doli Mohalla	Ward No 3 Sitharan	Anganwadi Helper	1
9	Sugan A Punchi wala Check	Ward No 2 Sugan B D	Anganwadi Helper	1
10	Habbar Lassipora A	Ward No 1 Habbar Lassipora	Anganwadi Helper	1

Eligibility:

A. For Anganwadi Workers

1. The candidate must be domicile of the UT of J&K.
2. Women candidates in the age group of **18-37 years** shall be eligible.
3. The candidate should be a resident of the electoral ward where Anganwadi Centre is situated. Name in the voter list for the ward shall be considered as the proof of residence of the candidate. In case the name of the candidate appears in the voter list along with her parents, then she must provide certificate of being un-married issued by the concerned Tehsildar. Where ever, there is any dispute

as to residence for any reason, then a residence proof certifying the ward of residence from the concerned SDM/ACR shall be considered.

- 4) Minimum qualification for **Anganwadi Worker** shall be 10+ 2 and maximum graduation. In case no 10+2 pass candidate is available in the ward, 10+2 pass candidate from the adjoining ward shall be considered which would require prior approval of Mission Director, Mission POSHAN.
- 5) In case suitable candidate is not available for adjoining ward, candidate from the nearest ward within the Panchayat can be considered subject to the approval of the Mission Director, Mission POSHAN.
- 6) Weightage shall be given on the basis of marks obtained in 10+2 and selection shall be done purely on merit basis and not other criteria to be considered.
- 7) In case of tie in merit of the eligible candidate, candidate with higher age will be preferred.
- 8) Candidate with qualification higher than graduation shall not be considered.

B. Anganwadi Helpers

1. The selection of Helper shall be restricted to the electoral ward where Anganwadi Centre is located.
2. Women candidates in the age group of 18-37 years shall be eligible.
3. The candidate must be domicile of the UT of J&K.
4. Minimum qualification for **Anganwadi Helper** shall be matriculation.
5. In case no matriculate candidate available in the ward, candidates with qualification not less than 8th standard shall be considered.
6. The committee shall select the most destitute/needy married woman of the ward as helper from amongst those who fulfil the qualification criteria. In case no married candidate is available, unmarried candidate may be considered.

C. In case eligible candidate is available within the family of retiring AWWs/AWHs, the said candidate shall qualify for additional two percent points.

Document Verification

- 1) The candidate who is shortlisted for Document verification will be required to appear for Document Verification along-with the original documents as well as self-attested Photostat copy of each document as per the Advertisement Notification. The candidate must be in possession of the prescribed academic qualification and other document like Domicile Certificate, on or before the last date of submission of application form.
 - a) Marks sheet(s)/Diploma/Degree of the qualification prescribed for the post as per Advertisement Notification.
 - b) Date of Birth/Matriculate Certificate.
 - c) Domicile Certificate.
 - d) Unmarried Certificate (where required)
- 2) Candidates have to bring two passport size recent color photographs and one original Photo ID proof. Photo ID Proof can be:

- i) Aadhaar Card
- ii) Voter ID card.

3) The candidate who are supposed to furnish various certificate issued by or before the prescribed cut-off date, shall be required to produce them at the time of Document Verification or as may be sought by the Committee; in case of failure, the committee shall take necessary decision which shall be final.

ANNEXURE C

All applicants to submit affidavit stating following facts:

7. All Documents submitted are correct, without any mismatch, scanning, duplicate or fallacious in nature. If found incorrect or in any of the above stated situation the candidature of deponent may be cancelled and liable to action under law.
8. Maximum qualification is Graduation for vacancy of Anganwadi worker and Class X for and this is as per facts and onus of proving it to be true lies with the deponent.
9. The deponent has read the HR policy no. 222-JK(SWD) of 2022 dated: 30.11.2022 and is well versed with all salient features of the policy and shall be applicable to the deponent in case of selection as Anganwadi worker/ Anganwadi Helper.


Sonam
Child Development Project Officer
Poshan Project Khag


30/12/25

No.: -CDPO/ICDS/KHG/ POSHAN/Advt./2025/ 74961 Date: 30-12-2025

Copy to the:-

1. District Development Commissioner Budgam for kind information.
2. Mission Director, Mission Poshan, J&K for kind information.
3. Additional District Development Commissioner Budgam for kind information.
4. General Manager, DIC Budgam (Member) for kind information.
5. District Programme Officer, Poshan Projects Budgam (Chairperson Selection Committee) for kind information.
6. District Social Welfare Officer Budgam (Member) for information.
7. Joint Director, Information Department Kashmir Srinagar for information with the request to kindly publish the advertisement notice in three leading daily local Newspapers for information of the General Public.
8. District Informatics Officer NIC Budgam for information & uploading the advertisement notice on website of District Budgam.
9. Assistant Director Employment Budgam for information.
10. I/ C Establishment section for display on notice board.
11. Supervisor Zone _____ with the request to display advertisement notice in panchayat Ghars, AWCs
12. Office Record.