



Government of Jammu and Kashmir.

STATE MISSION DIRECTORATE, ICDS, J&K.

Haj House, Block - A 3rd Floor Rail Head Jammu

Subject: Monitoring of ICDS Scheme.

CIRCULAR

As you are aware that the ICDS scheme as a flagship programme has been launched with the objective to cater to the special needs of Women and Children. The scheme has been made universal in the country granting mandate to extend the benefits to each and every eligible person and all the categories belonging to down trodden groups. However, the past experience has revealed that the performance has not been upto mark as there are various bottlenecks. One of the main bottleneck in the implementation of the scheme has been identified in the form of weak monitoring system. In order to strengthen the monitoring mechanism of ICDS scheme, the Administrative Department has devised a monitoring protocol as conveyed vide letter No.SWD/JD/Meeting/01 dated: 13.02.2015 which is enclosed along with the Circular for implementation in letter and spirit.. The reports in this regard are to be submitted to this Directorate as per timeline fixed so that the same are consolidated and submitted to Administrative Department. Any default in this regard shall be viewed seriously and the deviant officer/official will have to face strict action under law.

(Dr. G.N. Itoo) KAS,
State Mission Director,
ICDS J&K.

Dated: 07-03-2015

No.SMD/ICDS/Cir/45/2015/3403-30
Copy to:-

01. Secretary to Government, Social Welfare Department, Civil Sectt. Jammu.
02. District Programme Officer, ICDS _____ (All) - with the request to forward the same to all CDPOs and ensure strict compliance at all levels.
03. Deputy Director, ICDS Jammu/Kashmir.
04. Office Record File.
05. I/c Website.



GOVERNMENT OF JAMMU AND KASHMIR
SOCIAL WELFARE DEPARTMENT
CIVIL SECRETARIAT

The State Mission Director,
ICDS, J&K, Jammu.

No: SWD/JD/Meeting/01

Dated: 13-02-2015

Subject: Monitoring of ICDS Centres.

Sir,

In order to ensure efficiency & meaningful implementation of ICDS programme in the State, monitoring is a very key element. In this regard, it is extremely essential that various officers in the hierarchy shall conduct extensive inspection of AWC's located in ICDS projects. It is necessary that regular supervision of Aganwadi centres shall be conducted by the officers as per the detail given below:-

S.No.	Designation of the visiting officer/official	AWCs to be Inspected
1.	Supervisor	All AWWs
2	CDPO	Not less than 50% of Aganwadi Centres in the concerned project)
3	Programme Officer	25% of the Aganwadi Centres in the District
4	Mission Director ICDS	Not less than 5 Aganwadi Centres in the State).

The inspection report shall be submitted on monthly basis as per the prescribed format enclosed. The information should be compiled at the Mission Directorate level and submitted to this department by 5th of every succeeding month.

Yours faithfully,

Joint Director (P&S)

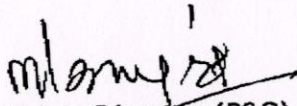
Social Welfare Department

Copy to the:

1. All District Development Commissioners of the State for information.
2. PS to Secretary to Govt; SWD.

Format for supervision of ICDS centres in J&K State:

1	2	3	4	5	6	7	8	9	10	11	12	13	14
S.No	Name of District	Name of ICDS project	Name of the supervising officer with Designation	Name of the Aganwadi Centre checked	Date of Inspection	No. of Children enrolled in the Centre (M/F)	No. of Children present on the date of Inspection (M/F)	No. of Nutrition items served on the date of Inspection	Quantity of Nutrition items available on the date of Inspection in the AWW.	Whether diet items are served as per prescribed menu ?	Whether all the contained in the ICDS been implemented	Remarks	Remedial measures


 Joint Director (P&S)
 Social Welfare Department