



GOVERNMENT OF JAMMU AND KASHMIR
STATE MISSION DIRECTORATE J&K
3rd Floor Haj House, Real Head Jammu.

CIRCULAR

SUBJECT:- Physical verification of Dead stock/periodical inspection of stores.

It has been observed that physical verification of dead stock/ stores has not been conducted as per guidelines of Financial code since inception of this department, which has been viewed seriously by the Finance department, besides, this Directorate is not in position to access the available assets i.e furniture, machinery and equipments, furnishing etc. because of non submission of physical verification reports by the subordinate DDOs.

As per rule 8-16 of chapter VIII of Financial code of Jammu and Kashmir, an inventory of the dead stock should be maintained in all Government offices in prescribed form, sub-rule 3 of the said rule states that the inventory should be checked by the head of the office once a year, further sub-rule 4 clearly states that the articles of dead stock should be verified at least once a year and the result of verification recorded in the inventory.

As such, all the DDs and District Programme officers of Jammu and Kashmir are enjoined to constitute different teams for conducting physical verification of DEAD STOCK/STORE of their own offices as well as of the subordinate DDOs under their jurisdiction and submit physical verification report to this Directorate within a period of one month from the date of issue of this circular without any fail. Any discrepancy noticed must be properly investigated and brought to account immediately so that the report may represent the true account.


Sd/
(Talat Pervez Rohella)
State Mission Director
ICDS, J & K.

Dated: 23 -01- 2017

No: SMD/ICDS/CIR/2017/1795-1957

Copy to the:-

1. All DDs/ District programme officers/CDPOs for info and n/a.
2. Director finance social welfare Department J&K for information.
3. Private Secretary to secretary to Government, Social Welfare Department for information of secretary.


Accounts Officer 23.1.2017
State Mission Directorate
ICDS, J&K